



Grocery Clerk

ROLE DESCRIPTION

The Grocery Clerk position at Lepp Farm Market is an organized people person, working as part of the Cash and Grocery Team. Grocery Clerks are master multitaskers, ensuring our shelves are filled and guests find what they need. As a part of the Lepp Farm Market family, Grocery Clerks fully participate in living out our Core Values and furthering our LFM purpose.

Lepp Farm Market Core Values:

- Win as a Team
- Work Passionately
- Respect for All
- Fanatical Daymakers

Lepp Farm Market Purpose:

- To be the Best Place to Work and the Best Place to Shop.

ROLE DUTIES AND RESPONSIBILITIES:

- Make guests feel welcomed by giving friendly and accurate service
- Exhibit great communication skills both with guests and fellow team members
- Demonstrate knowledge of product placement within the store
- Place orders, receive and properly account for inventory
- Ensure deli coolers, grocery shelves, and displays are stocked and well presented
- Properly rotate stock, includes ensuring back stock is properly organized in order to successfully stock the retail floor
- Properly use cheese cutting and wrapping machinery
- Regularly check freezer temperature to ensure regulation throughout the day
- Assist cashiers as needed

CERTIFICATIONS/QUALIFICATIONS:

- Occupational First Aid Level 1 (optional)

WORKING CONDITIONS/REQUIREMENTS:

- Demonstrates proper MSI lifting techniques to reduce risk of injury; required to lift up to 60lbs
- Maintains a clean and safe working environment including shared workspace and common areas
- Requires time spent in coolers and freezer when stocking and checking inventory

REPORTS TO:

Grocery manager